

BOARD OF GOVERNOR MEETING MINUTES

Friday, May 5, 2023

10:30 AM

Regional Office of Education
300 Heart Boulevard
Loves Park, Illinois

Members Present:

Dr. Cassandra Schug, Belvidere
Ms. Bridget French, Rockford Representative
Mr. Michael Dugan, Hononegah
Mr. Ed Liegl, Meridian Representative
Mr. Jason Blume, Harlem Representative
Ms. Amber Swanson, Byron Representative
Mr. Scott Fisher, South Beloit
Dr. John Schwuchow, Winnebago

Ex-Officio Members Present:

Ms. Tabatha Dougherty, CEANCI

Guests:

Ms. Beth Mead, CEANCI
Ms. Janet Zinke, CEANCI
Ms. Patti Lawrence, Harlem School District
Mr. Nik Butenhoff, Belvidere
Bill Duncan, instructor, Harlem High School
Miranda Klenz, student, Harlem High School

At 10:48 AM Mr. Dugan opened the meeting.

ROLL CALL

APPROVAL OF AGENDA

Harlem made a motion to approve the agenda for the meeting. Rockford seconded the motion.

VOICE VOTE - approved

COMMENTS FROM THE COMMUNITY

There were no comments from the community.

APPROVAL OF MEETING MINUTES

Meridian made the motion to approve the minutes for the Board Meeting, March 10, 2023. Belvidere seconded the motion.

VOICE VOTE - approved

EXCELLENCE IN EDUCATION

Beth Mead spoke about the TE&E competition that was held April 21, 2023 at the Plumbers & Pipefitters Local #23 for the 4th time. Six region schools, 50 students, and 18 business partners participated in the event in one of four categories, Cabinetry, Engineering, Welding, and Automotive. Instructor Bill Duncan introduced the winner in the Welding Division, Miranda Klenz, she is a junior at Harlem High School. Miranda spoke about being nervous and was very surprised to have placed first in the division, she is eager to return next year to defend her win. Mr. Duncan described Miranda as very talented and he was not surprised at all that she won.

Ms. Mead advised the board Greg Harle from the Plumbers & Pipefitters has already invited us back next year and Rock Valley College has also informed CEANCI they would be happy to host. This is a great option if/when the event becomes too large for the current venue.

FINANCIAL REPORT

CEANCI has received 1.492 million dollars in grant funds this year, and has spent 1.089 million thus far with additional purchases happening each day.

We are on track to spend the balance of the grants prior to the end of the fiscal year, we expect to submit a payment request for Perkins funds this month.

APPROVAL OF PAYMENT OF BILLS

Winnebago made a motion to approve payment of bills for March 1 – April 21, 2023. Belvidere seconded the motion.

ROLL CALL VOTE - approved

APPROVAL OF TENTATIVE BUDGET

Belvidere made a motion to approve the tentative budget as presented. Harlem seconded the motion.

ROLL CALL VOTE - approved

NOMINATION OF BOARD POSITIONS

South Beloit made a motion to accept Dr. John Schwuchow as President of the Board of Governors for the FY24 school year. Rockford seconded the motion.

VOICE VOTE – approved

Winnebago made a motion to accept Dr. Mike Greenlee as Vice President for the FY24 school year. Harlem seconded the motion.

VOICE VOTE – approved

South Beloit made a motion to accept Dr. Cassandra Schug as Secretary for the FY24 school year. Harlem seconded the motion.

VOICE VOTE - approved

SYSTEM DIRECTORS REPORT

a.

- System Director goals were updated
 - Goal #1 – Still waiting on information from instructors to complete this goal.
 - Goal #2 - Goal has been met, Website is redesigned and CEP materials have been redesigned with an increase of 64% of applications.

- Goal #3 – Need additional information from instructors on this goal.
- b.
- Grant Administration
 - All nine districts have now had their School Boards approve the amended IGA
 - Expenditure reports were submitted on time.
 - CEANCI is receiving additional grant money from the State in FY23, we are currently spending that as well as finishing up the balance of grant purchases.
 - CEANCI Activity
 - Ms. Dougherty gave some interesting spending facts for FY23 regarding money spent on the targeted pathways.
 - Went through upcoming due dates, and upcoming events.
- c.
- CEANCI Education Programs
 - Application period if closed, we have a 64% increase in applications over last year.

South Beloit asked for the definition of Work Based Learning. Ms. Dougherty discussed how the ISBE definition is slightly different from what schools have thought in the past and includes a competition component that must be included.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

Mr. Dugan asked if there was any reason to move into Executive Session to discuss personnel contracts. None was given, no Executive Session.

ACTION ITEMS

Belvidere made a motion to approve System Director contract for one (1) year. Harlem seconded the motion.

ROLL CALL VOTE – approved

Belvidere made a motion to approve the Outreach Coordinator contract for one (1) year. Meridian seconded the motion.

ROLL CALL VOTE – approved

Belvidere made a motion to approve the Administrative Assistant contract for one (1) year. Harlem seconded the motion.

ROLL CALL VOTE - approved

ADJOURNMENT

Winnebago made a motion to adjourn the meeting. South Beloit seconded the motion.

VOICE VOTE – approved

Meeting was adjourned at 11:23 AM

Respectfully submitted,

Tabatha Yakes-Dougherty
Recording Secretary

Dr. John Schwuchow
Board of Governors Secretary