

## **BOARD OF GOVERNOR MEETING MINUTES**

**Friday, March 10, 2023**

10:30 AM

Regional Office of Education

300 Heart Boulevard

Loves Park, Illinois

### **Members Present:**

Ms. Bridget French, Rockford Representative

Mr. Nik Butenhoff, Belvidere

Mr. Michael Dugan, Hononegah

Mr. Ed Liegl, Meridian Representative

Dr. Terrell Yarbrough, Harlem

### **Ex-Officio Members Present:**

Ms. Tabatha Dougherty, CEANCI

Mr. Scott Bloomquist, Regional Office of Education

### **Guests:**

Ms. Beth Mead, CEANCI

Ms. Janet Zinke, CEANCI

Ms. Jordan Hagerman, RPS 205 Special Education Academy Coach

Ms. Patti Lawrence, Harlem School District

At 10:30 AM Mr. Dugan opened the meeting.

### **ROLL CALL**

### **APPROVAL OF AGENDA**

Belvidere made a motion to approve the agenda as corrected for the meeting. Harlem seconded the motion.

**VOICE VOTE - approved**

### **COMMENTS FROM THE COMMUNITY**

There were no comments from the community.

### **APPROVAL OF MEETING MINUTES**

Belvidere made the motion to approve the minutes for the Board Meeting, January 20, 2023. Harlem seconded the motion.

**VOICE VOTE - approved**

### **EXCELLENCE IN EDUCATION**

February was National CTE Month, CEANCI visited several schools in the region to award nominated students for outstanding CTE work. Information was posted each day on the CEANCI FaceBook page, and engagement increased 400% in the month. Beth Mead introduced Jordan Hagerman from RPS 205 and Patti Lawrence to give a review of the Pathways Project students attended earlier in the week. Both guests complemented the event and advised the board that their students benefited from attending. Additionally, Ms. Hagerman spoke about the Project Search program through RPS 205.

### **APPROVAL OF PAYMENT OF BILLS**

Harlem made a motion to approve payment of bills for January 1 – February 28, 2023. Rockford seconded the motion.

### **ROLL CALL VOTE - approved**

### **FINANCIAL REPORT**

We are on track to spend the balance of the grants prior to the end of the fiscal year, we expect to submit a payment request for Perkins funds this month.

### **SYSTEM DIRECTORS REPORT**

a.

- System Director goals were updated
  - Goal #1 – RVC representatives presented dual credit information at February’s CTE Director meeting.
  - Goal #2 - The CEANCI website has been redesigned. Social media CTE month campaign increased FaceBook page traffic by 69% in one week.
  - Goal #3 – Ms. Dougherty sent surveys to region instructors and received responses from 48% of instructors from 86% of schools in the region.

b.

- Grant Administration
  - FY22 Program Improvement Plan was submitted to ISBE March 9, as was the FY22 Annual Report.
  - Beginning work with region districts on FY24 grant plans.

c.

- Intergovernmental Agreement
  - CEANCI received signed addendums from 8 of 9 school districts, the final amended IGA was sent to ISBE March 2, 2023

d.

- CEANCI Education Programs
  - Open enrollment is March 1 – 31, 2023
  - At this time we have 8 applications thus far.
  - May 12, 2023 will be the last day to withdraw without financial obligation.

**NEW BUSINESS**

No new business.

**EXECUTIVE SESSION**

Harlem made a motion to move into Executive Session, Belvidere seconded the motion. Rockford made a motion to move out of Executive Session, Harlem seconded the motion.

**ACTION ITEMS**

Belvidere made a motion to approve System Director contract for one (1) year. Harlem seconded the motion.

**ROLL CALL VOTE - approved**

**ADJOURNMENT**

Harlem made a motion to adjourn the meeting. Hononegah seconded the motion.

**VOICE VOTE – approved**

Meeting was adjourned at 11:23 AM

Respectfully submitted,

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Tabatha Dougherty  
Recording Secretary

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Dr. John Schwuchow  
Board of Governors Secretary