

BOARD OF GOVERNOR MEETING MINUTES

March 8, 2019

7:30 AM

Regional Office of Education
300 Heart Boulevard
Loves Park, Illinois

Members Present:

Mr. Scott Fisher, South Beloit
Dr. Mike Greenlee, North Boone
Dr. Dan Woestman, Belvidere
Mr. Buster Barton, Byron
Mr. Michael Dugan, Hononegah
Dr. Julie Morris, Harlem
Ms. Bridget French, Rockford Representative
Mr. Ed Liegl, Meridian Representative
Dr. John Schwuchow, Winnebago

Ex-Officio Members Present:

Ms. Margie Hartfiel, CEANCI
Dr. Doug Jenson, Rock Valley College
Mr. Scott Bloomquist, Regional Office of Education

Guests:

Janet Zinke, CEANCI
Beth Mead, CEANCI
Mr. Chris Lewis, RVC
Kelly Cooper, RVC
David Schneider, RVC
Nik Butenhoff, Belvidere
Cindy Sheets, Regional Office of Education
Jaime Pierce, North Boone
Mary Ann Kolls, The Workforce Connection

The meeting was called to order at 7:30 AM by President, Dr. Woestman.

ROLL CALL

MOTION TO APPROVE THE AGENDA

Dr. Schwuchow made the motion to approve the agenda. The motion was seconded by Dr. Greenlee.
VOICE VOTE - approved

MOTION TO APPROVE THE MINUTES FROM 1/11 BOARD MTG

Dr. Morris made the motion to approve the minutes. The motion was seconded by Dr. Schwuchow.
VOICE VOTE - approved

COMMENTS FROM THE COMMUNITY

No community comment.

EXCELLENCE IN EDUCATION

Mary Ann Kolls was introduced, she discussed the Elevate Program at the Workforce Connection, specifically the collaboration between CEANCI and TWC. This is a paid internship program for this summer, TWC hopes to service 20-30 region high school students. Counselors are working to determine students that may be interested and eligible. Pay will vary between \$9.50 - \$12.00/ hour and there is also a career readiness component. Question was raised how to get this information in front of students/teachers. There is a flyer that has been distributed electronically to all CTE directors. Margie will also be discussing the program during Spring Training sessions she has scheduled at each school.

FINANCIAL REPORT

Jenny from Benning Group presented the annual audit. Per the transparency letter, there were no difficulties performing the audit and there were no deficiencies found in the accounting of CEANCI.

Mr. Ed Liegl made the motion to approve the CEANCI annual financial report, motion was 2nd by Dr. Greenlee.

VOICE VOTE - approved

Dr. Schwuchow made the motion to approve the payment of bills, motion was 2nd by Dr. Morris.

VOICE VOTE - approved

SYSTEM DIRECTORS REPORT

Margie invited Beth to report on work based learning activities that have occurred or are planned. Kelly from RVC reported on the status of Linking Talent & Opportunity, RVC in cooperation with CEANCI will be offering a Boot Camp to teachers this summer to familiarize themselves with the class content in possible dual credit offerings. This will run 3-5 days depending on the class being taught, Margie will reach out to the appropriate teachers who may be interested.

Dr. Jenson requested an audit of teacher qualifications to determine what teachers are qualified to teach what classes. Teacher qualifications have been gathered from the school districts by CEANCI, entered into a spreadsheet format and distributed to Kelly at RVC. Margie will reach out to region schools and request teacher qualification information on Biology teachers as well and pass that information along. Dr. Woestman has requested each school to give an update on their pathway progress at the next meeting.

The Policy Committee has worked on the intergovernmental agreement and has submitted their recommendations for review; most changes are verbiage corrections to bring the IGA current. The Committee is recommending the attached document as an amendment to the current IGA. Board action would take place at the May meeting and then each school board would have 30 days to ratify the document. Hononegah has recommended verbiage to use to present the document to the individual school boards.

Margie discussed a new grant opportunity. The WIOA Federal Grant is available for RFP, this grant is worth approximately one million dollars. The idea of the grant aligns with the work CEANCI does in region high schools and aligns to the CEANCI Strategic Plan. Another component of the grant works with students out of high school, Margie has spoken with Scott Bloomquist at the Regional Office, and he is very interested in partnering with CEANCI and providing services targeted at out of school youth. The grant runs July 1 – June 30, is three years renewable, and any employees hired would be hired in the same manner as current CEANCI employees. The WIOA Board needs to know who is interested in applying for the grant by March 12 and the application must be submitted by April 9. Confirmation of receipt of denial will be prior to the next board meeting in May. Dr. Woestman asked for a straw poll raise of hands who would like Margie to apply for this grant. All in favor. Dr. Woestman advised the board to expect Margie to produce a list of candidates for employment at the May board meeting. Dr. Jensen advised the board that RVC currently runs this grant and will not be making an application for the next grant.

ACTION ITEM

1st reading for listed policies from the Policy Manual, the 2nd reading for these polices will be at the May meeting.

Mr. Dugan made a motion to approve the policies listed, Dr. Morris 2nd the motion

VOICE VOTE - approved

Dr. Woestman asked board members to complete the annual evaluation form and return to him via email and this will be discussed at the next board meeting.

ADJOURNMENT

Meeting was adjourned at 8:51 AM

Respectfully submitted,



Margie Hartfiel
Recording Secretary



Dr. Julie Morris
Board of Governors Secretary

