

BOARD OF GOVERNOR MEETING MINUTES

May 11, 2018

7:30 AM

Regional Office of Education
300 Heart Boulevard
Loves Park, Illinois

Members Present:

Dr. Daniel Woestman, Belvidere
Dr. Julie Morris, Harlem
Dr. James Hammack, Byron
Dr. Michael Greenlee, North Boone
Dr. John Schwuchow, Winnebago
Dr. P.J. Caposey, Meridian
Mr. Scott Fisher, South Beloit
Dr. Lynn Gibson, Hononegah
Dr. Ehren Jarrett, Rockford

Ex-Officio Members Present:

Ms. Margie Hartfiel, CEANCI
Dr. Lori Fanello, Boone-Winnebago Regional Office of Education
Mr. Scott Bloomquist, Boone-Winnebago Regional Office of Education
Dr. Doug Jensen, Rock Valley College

Guests:

Beth Mead, CEANCI
Janet Zinke, CEANCI
Bridget French, Rockford School District
Chris Magee, Guilford High School
Janelle Ekstrom, Student, Guilford High School

The meeting was called to order at 7:30 AM by President, Dr. Caposey.

ROLL CALL

MOTION TO APPROVE THE AGENDA

Dr. Gibson made the motion to approve the agenda. The motion was seconded by Dr. Morris.

ROLL CALL

COMMENTS FROM THE COMMUNITY

No community comment.

MOTION TO APPROVE MINUTES

Dr. Morris made the motion to approve the minutes from the March 9 meeting. The motion was seconded by Dr. Greenlee.

VOICE VOTE

EXCELLENCE IN EDUCATION

Beth spoke about the RVC Explore event that was held at the Stenstrom Center, and a video was shown highlighting the afternoon. She also spoke about Design the Design, the graphic arts regional competition, the Career on Wheels career event for region junior high students, and Rockford Network of Professional Women (RNPW) professional development day. Chris Magee, Academy Coach from Guilford, and Janelle Ekstrom, student from Guilford, were then introduced and gave a few details, impressions, and takeaways from the morning. Manufacturing Day has already begun planning meetings and will be held October 11, 2018.

FINANCIAL REPORT

The current financial report is included in the board packet. Margie reported we have received 80% of CTEI funds, and are moving forward with Phase III ordering. We also plan on using the same 3-Phase purchasing process in FY19. There were no questions on the System Directors financial report.

SYSTEM DIRECTOR REPORT

- a. Margie reviewed and updated the board on the FY2018 System Director Goals. Goal 1 & 3 have been met. Business partnerships have grown and region businesses are now reaching out to CEANCI with opportunities for internships, job opening opportunities. Goal 2 is very near completion in that all region teachers have been through the teacher credentialing audit with CEANCI, next steps would be to have RVC perform a gap analysis on teachers to determine those qualified to teach dual credit classes. Dr. Woestman stated that along with the credentials, instructors must also want to teach the material involved in dual credit as his district had an instructor qualified but not comfortable teaching the material and an additional new hire would be in place to teach the class.
- b. Margie reviewed current registration for FY19 CEP programs. Orientation meeting was held with about 150 attendees. Final drop date May 24.
- c. Margie discussed the Strategic Plan, went over the revisions including specific wording under tactics and outcome.

MOTION TO ACCEPT STRATEGIC PLAN

Dr. Woestman made a motion to accept the Strategic Plan as shown. Dr. Jarrett seconded motion.

VOICE VOTE

EXECUTIVE SESSION

At 8:15 Dr. Greenlee moved to enter executive session, Dr. Gibson seconded.

At 8:48 executive session was closed.

ACTION ITEMS

Dr. Morris moved to approve the System Director contract for 1 year with a 2% pay increase. Dr. Jarrett seconded.

ROLL CALL

Dr. Morris moved to approve the Community Outreach Coordinator contract for 1 year with a 2% pay increase. Dr. Jarrett second.

ROLL CALL

Dr. Morris moved to approve the Administrative Assistant contract for 1 year with a 2% pay increase. Dr. Jarrett second.

ROLL CALL**ADJOURNMENT**

Meeting was adjourned at 8:52 AM

Respectfully submitted,

Margie Hartfiel
Recording Secretary

Dr. Lynn Gibson
Board of Governors Secretary