

BOARD OF GOVERNOR MEETING MINUTES

May 12, 2017

7:30 A.M.

Regional Office of Education
300 Heart Boulevard
Loves Park, Illinois

Members Present:

Dr. Daniel Woestman, Belvidere
Dr. James Hammack, Byron
Dr. Julie Morris, Harlem
Dr. Lynn Gibson, Hononegah

Dr. Ehren Jarrett, Rockford
Mr. Scott Fisher, South Beloit
Dr. Phillip Caposey, Meridian
Mr. Scott Bloomquist, Winnebago

Members Absent:

Dr. Michael Greenlee, North Boone

Ex-Officio Members Present:

Ms. Margie Hartfiel, CEANCI
Dr. Lori Fanello, Boone-Winnebago Regional Office of Education
Dr. Linda Oshita, Boone-Winnebago Regional Office of Education

Ex-Officio Members Absent:

None

Guests:

Cari Vanderheyden, Hononegah High School
Mike Creuzer, Audentio
Kristen Cheroso, Belvidere Park District
Alexandria McCann, Hononegah High School
Heidi Deiminger, Rockford School District
Ms. Bethany Mead, CEANCI
Mr. Larry Savard, CEANCI

The meeting was called to order at 7:35, by Governing Board President, Mr. Scott Bloomquist.

ROLL CALL

MOTION TO APPROVE THE AGENDA

Lynn Gibson made the motion to approve the agenda. The motion was seconded by Julie Morris.

All in Favor

COMMENTS FROM THE COMMUNITY

There were no community members present.

MOTION TO APPROVE THE March 10, 2017 MEETING MINUTES

Phillip Caposey made the motion to approve the March 10, 2017 minutes. The motion was seconded by Julie Morris.

ROLL CALL

EXCELLENCE IN EDUCATION

Beth Mead introduced the guests present to speak about the Graphic Arts competition. Cari Vanderheyden, Hononegah Instructor spoke on the classroom experience and gave praises to Mike Creuzer for his interaction and input with the students. Next, Mike Creuzer of Audentio and Kristen Cheroso from Belvidere Park District spoke, stating they felt this was a great experience and would participate in future classroom projects. Lastly, the winning student, Alex McCann spoke, (at the prompting of Beth). All in all, Alex was surprised and very happy that she was chosen as regional winner for the Discovery Center Museum poster. CEACNI also shared North Boone Instructor, Shane Finley's video. The video captured his thoughts and several student interviews on the experience.

Scott Fischer arrived at 7:35AM.

Beth also shared an additional project, with another graphic arts class of (26) students at Hononegah. Their project consisted of a new logo for the Plumber and Pipefitters, Local 23. Greg Harle, Plumber and Pipefitter Local 23 Trainer shared with Beth that they would be using the winning logo on future applications and various other forms, after board approval.

POLICY FIRST READING

New risk policies for grant recipients were presented to the Board. Margie referred to four specific articles requiring the change, (see packet.) Margie also stated that this is aligning with the ISBE Policy Manual GATA requirements..

FISCAL REPORT

Margie reported the expenditures and revenue to date, (please refer to Agenda Item 8 and the YTD Budget FY2017.) One Member asked about the monies received from the State of Illinois and Margie stated the remaining half should be sent in August. Margie also stated that the grant cycle has been extended through August 31, 2017. An opportunity was given for questions and there were no additional questions.

SYSTEM DIRECTOR'S REPORT

Margie covered a variety of topics, see below:

- The Career on Wheels middle school event hosted over 2,200 students, at the Rockford Rivets baseball stadium, (a unite! partner)
- 32 vehicles were represented, covering 12 of the 16 Career Clusters
- The event was planned and organized by Larry Savard and a team of Counselors

- Volunteer T-Shirts design was created by a Jefferson High School graphic arts student, who will have his photo taken with the t-shirt.

An opportunity was given for questions and there were no questions at this time.

Moving along, Margie spoke about the CTE Program Evaluation process which was provided to 70% of the region CTE Instructors; this will provide a framework for next year's System goals. Some weaknesses found were communication with business partners and a lack of work based learning opportunities; Beth should have more time to help, administratively. One Member asked how the website model would look; James Hammack referred to the Illinois Agricultural website. Another Member asked how/if we could leverage the students in the creation process. Margie feels we can, however said it needs to be built from the ground up, starting with the instructors first. Some Members offered support by stating this is a good concept, adding more ownership to the instructors.

FY18 EDUCATION PROGRAM UPDATE

Margie referred to the handout in the Member folders, as she talked about the projected tuition cost for FY18. Some other topics of discussion are listed below:

- Cosmetology program has dropped in enrollment
- Regional programs at Hononegah remain steady
- Advance Now decreased from 150 students to 67 enrollees
- The cosmetology price will be firm by May 24th
- Advance Now courses have withdrawal dates extended to August 29th
- Advance Now billing will be invoiced from RVC directly to the districts; figures listed are for first semester only.

Members asked which schools were in which regional programs and if the first semester figure should be doubled. The answers were provided, see below:

- Byron students are enrolled in Auburn High School, CNA
- North Boone students are enrolled in Auburn's CNA and Hononegah's Graphic Arts and Automotive classes.
- Harlem students are enrolled in Hononegah's Graphic Arts program
- It was agreed that doubling the Advance Now tuition rate would provide an estimate of RVC tuition annual costs.

Some Members asked how much Guidance Counselors are made aware of Regional Programs and if transportation is a problem. Larry assured Members that all counselors are aware of the programs, but scheduling conflicts arise, graduation credits may fall short, and transportation issues can be an obstacle. Members were informed that surveys were administered to students in FY16.

NEW BUSINESS

There is no new business today.

James Hammack made the motion to go into executive session at 8:24. The motion was seconded by Julie Morris.

EXECUTIVE SESSION

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (c)(1)

MOTION TO APPROVE THE FY18 EMPLOYMENT AGREEMENT FOR THE COMMUNITY OUTREACH COORDINATOR, BETHANY MEAD

Julie Morris made the motion to approve the FY18 Employment Agreement for the Community Outreach Coordinator, Bethany Mead. The motion was seconded by Ehren Jarrett.

ROLL CALL

MOTION TO APPROVE THE FY18 EMPLOYMENT AGREEMENT FOR THE ASSISTANT SYSTEM DIRECTOR, LARRY SAVARD

Dan Woestman made the motion to approve the FY18 Employment Agreement for the Assistant System Director, Larry Savard. The motion was seconded by Ehren Jarrett.

ROLL CALL

Margie stated the June 9, 2017 meeting needed to be moved to dates of June 6-8, 2017. She stated she would send a doodle survey to Members.

ADJOURNMENT

Julie Morris made the motion to adjourn today at 9:20am. The motion was seconded by Phillip Caposey.

All in Favor

Respectfully submitted,

Margie Hartfiel
Recording Secretary

Dr. Lynn Gibson
Board of Governors Secretary