

**BOARD OF GOVERNOR MEETING MINUTES**

January 6, 2017

7:30 A.M.

Regional Office of Education  
300 Heart Boulevard  
Loves Park, Illinois

**Members Present:**

Dr. Daniel Woestman, Belvidere  
Dr. James Hammack, Byron  
Dr. Julie Morris, Harlem  
Dr. Lynn Gibson, Hononegah

Dr. Michael Greenlee, North Boone  
Dr. Ehren Jarrett, Rockford  
Mr. Scott Fisher, South Beloit  
Mr. Scott Bloomquist, Winnebago

**Members Absent:**

Dr. Phillip Caposey, Meridian

**Ex-Officio Members Present:**

Ms. Margie Hartfiel, CEANCI  
Dr. Lori Fanello, Boone-Winnebago Regional Office of Education  
Dr. Linda Oshita, Boone-Winnebago Regional Office of Education

**Ex-Officio Members Absent:**

None

**Guests:**

Mr. Rob Arata, Belvidere North H.S.  
Ms. Jenny Blocker, Benning Group, LLC  
Ms. Bethany Mead, CEANCI  
Mr. Larry Savard, CEANCI

The Meeting was called to order at 7:36 AM by Governing Board President, Mr. Scott Bloomquist.

**ROLL CALL**

**MOTION TO APPROVE THE AGENDA**

Julie Morris made the motion to approve the agenda. The motion was seconded by Michael Greenlee.

**ROLL CALL**

**MOTION TO APPROVE THE NOVEMBER 4, 2016 & DECEMBER 15, 2016  
STRATEGIC PLANNING MEETING MINUTES**

James Hammack made the motion to approve the November 4, 2016 & December 15, 2016 strategic Plan meeting minutes. The motion was seconded by Scott Fisher.

**ROLL CALL**

Ehren Jarrett arrived at 7:38 AM

**EXCELLENCE IN EDUCATION  
ENGINES TEAM**

Margie started the meeting introducing Belvidere North Auto Tech. instructor, Rob Arata, highlighting he and his wife's extra- curricular auto team program, "Hot Rodders of Tomorrow". Rob spoke of the competition and represented information on student successes. Rob stated the program began in 2008 and to date has earned \$1,057,500 in student scholarships. Rob also expressed his appreciation for the support received from CEANCI with state of the art equipment purchases. Other highlights include:

- ✓ Students have been preparing for competition since 2011
- ✓ The Las Vegas SEMA National Competition is by invitation only
- ✓ Scholarships were offered by various colleges
- ✓ Belvidere North is the first "female only" team to compete & qualify for the National Elite 8
- ✓ Three students were offered jobs

An opportunity was given for questions, there were no questions. Rob thanked Dr, Woestman and the district for the ongoing support.

Daniel Woestman and Lynn Gibson arrived at 8:45.

**MIDDLE SCHOOL CAREER DEVELOPMENT**

Margie informed Members speaker, Julie Anderson, of Winnebago, was unable to be at today's meeting to speak but will be at the next board meeting.

**FISCAL REPORT**

**CEANCI ANNUAL FINANCIAL REPORT**

Jenny Blocker, Benning Group, presented the fiscal report and provided packets to each Board Member. She highlighted items on page 5 and 6 which covered the split of accounts this year. She also shared what remained in the legacy account, \$327,674.00. Jenny provided an overview of the revenue summary, advising Members they could read the footnotes at leisure. Next, Jenny referred to the letter which she is required to provide. There were no citations, and Jenny stated there is a great working relationship with the Regional Office of Education and CEANCI.

**MOTION TO APPROVE THE CEANCI ANNUAL FINANCIAL REPORT**

James Hammack made the motion to approve the CEANCI Annual Financial Report. The motion was seconded by Ehren Jarrett.

## **ROLL CALL**

### **SYSTEM DIRECTOR REPORT GRANT STATUS**

Margie provided an update on the grants. Because CTEI vouchers have not been dispersed by the State Comptroller, monies from CTEI were moved into Perkins. Past precedent, CTEI has been paid out in January and is anticipated by the end of the month. Monthly Perkins reports have been submitted; Margie stated CEANCI cash is in good shape. When an opportunity was given for questions, one Member asked how long we could operate without taking from the reserve account. The answer is mid-March, however, Margie did remind Members that there is tuition money sitting due to the Rock Valley College bill situation. (See System Directors report for budget specifics). Another opportunity was given for questions and there were no questions.

### **FY17 SYSTEM DIRECTOR GOAL AND INITIATIVE UPDATE**

Margie provided an update on the CEANCI goals and initiatives, (please refer to packet, FY17 System Director Goals and Initiatives). Margie spoke briefly about the grant accountability systems in place, advising Members how instructors and students are required to report, (via an online survey) on professional development and work based learning experiences. Margie stressed that one student activity could impact many students, such as 120. Margie directed the conversation to Beth, who shared current uses of the Unite platform:

- ✓ A German teacher, at Harlem High school placed over 60 requests for the Career Con event in April; this teacher expressed her gratitude in an email applauding the tool's resources and ease of use
- ✓ A unite! business partner, (Staff- on –Site), called seeking (30) students for a holiday job opportunity at Chrysler; 40 students responded to the call/5 were hired; all applicants experienced an online application process, interview and drug test.

In closing, Beth expressed her excitement about the increased participation and anticipates continued growth.

### **BE HERE NOW**

Margie spoke briefly about the regional BE HERE NOW initiative. CEANCI believes providing solutions to business partners largest concern, (poor attendance), is key in stakeholder engagement. It is Margie's belief the student count will increase by 2000 as other instructors participate in the initiative. An opportunity was given for questions, there were no questions.

### **NEW BUSINESS**

#### **APPROVE FY18 REGIONAL PROGRAM TUITION RATE AT \$946.00 /STUDENT**

Margie referred to the 9A document, Operating Expenses /Instructional spending Per Pupil (see packet). Next, she informed members that the process used for the 17-18 student tuition rate follows the CEANCI policy manual. An opportunity was given for questions. One Member

asked how the programs are decided upon. The answer provided is the schools volunteer and provide a certain number of seats for other districts' incoming students.

**MOTION TO APPROVE FY18 REGIONAL PROGRAM TUITION RATE AT \$946.00/STUDENT**

James Hammack made the motion to approve the FY18 regional program tuition rate as presented. The motion was seconded by Julie Morris.

**ROLL CALL**

**APPROVE FY18 COOPERATIVE AGREEMENT FOR HIGH SCHOOL COSMETOLOGY**

Margie advised Members that currently 25 students are signed up for this program. She also stated she is confident we will receive the volume discount. Utilizing Career Cruising interest survey data, CEANCI found and distributed information to each high school to target viable candidates. Margie also informed Members there is an ongoing collaborative relationship with Educators of Beauty and that the program is targeted toward seniors. An opportunity was given for contract questions and there were no questions.

**MOTION APPROVE FY18 COOPERATIVE AGREEMENT FOR HIGH SCHOOL COSMETOLOGY**

James Hammack made the motion to approve the FY2018 Cosmetology Agreement as presented. The motion was seconded by Lynn Gibson.

**ROLL CALL**

**OTHER**

Margie provided a document which detailed the usage of Career Cruising and discussed increases of career exploration activities and career coach questions. Margie gave an opportunity for questions. There was a question on the difference between unique logins and total logins; Margie explained that an individual student may access Career Cruising multiple times which would be demonstrated in the total logins, but would only be identified as one student in the unique logins total. Margie also assured Members there is an ongoing effort for professional development on this tool including trainings at each business round table.

**ADJOURNMENT**

Julie Morris made the motion to adjourn today at 8:39AM. The motion was seconded by Ehren Jarrett.

**All in Favor**

Respectfully submitted,

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Margie Hartfiel  
Recording Secretary

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Dr. Lynn Gibson  
Board of Governors Secretary