

REGULAR BOARD OF GOVERNOR MEETING MINUTES
NOVEMBER 4, 2016
7:30 A.M.

Regional Office of Education
300 Heart Boulevard
Loves Park, IL

Members Present:

Dr. Julie Morris, Harlem
Mr. Scott Bloomquist, Winnebago
Mr. Scott Fisher, South Beloit
Dr. Michael Greenlee, North Boone
Dr. Lynn Gibson, Hononegah
Ms. Heidi Houy, Rockford Public Schools

Members Absent:

Dr. Ehren Jarrett, Rockford
Dr. James Hammack, Bryon
Dr. Phillip Caposey, Meridian
Dr. Dan Woestman, Belvidere

Ex-Officio Members Present:

Ms. Margie Hartfiel, CEANCI,
Ms. Lori Fanello, Boone-Winnebago Regional Office of Education,
Ms. Linda Oshita, Boone-Winnebago Regional Office of Education

Ex-Officio members Absent:

None

Guests:

Mr. Larry Savard, CEANCI
Ms. Jennifer Carson, Roosevelt Community Education Center
Ms. Susan Busenbark, Rock Valley College
Mr. Matt Gargano, Rock Valley College

The meeting was called to order at 7:30 by Governing Board President, Mr. Scott Bloomquist.

ROLL CALL

MOTION TO APPROVE THE AGENDA Michael Greenlee made the motion to approve the agenda. The motion was seconded by Julie Morris.

ROLL CALL

COMMENTS FROM THE COMMUNITY

No community members were present for comment.

MOTION TO APPROVE THE MINUTES

Julie Morris made the motion to approve the August 12, 2016 meeting minutes. The motion was seconded by Michael Greenlee.

ROLL CALL

EXCELLENCE IN EDUCATION Margie opened the meeting introducing Jennifer Carson, a counselor at the Roosevelt Community Education Center. Jennifer shared her enthusiastic efforts to provide her students with greater employability skills by utilizing CEANCI's online business platform Unite! Jennifer explained how easy the platform is to use for her and her students. Jennifer encouraged the school districts to utilize this tool as she has.

SYSTEM DIRECTOR REPORT

CARL PERKINS AND CTE GRANT STATUS

Margie reviewed the current grants' status including expenditures to date and revenue; CFNIL funds have been expensed 71%. All 60 grants have been approved by the System and administration at each high school.

SYSTEM DIRECTOR GOALS

Margie shared the results of the Family and Consumer Science Business Round Table held on October 19, 2016. The event focused on Culinary Arts and Early Childhood Programs of Study; 17/21 region high school instructors attended with 2 additional instructors from Jo Davies Carroll CTE Academy, and 1 Rock Valley College professor. Presentations were provided by 3 business partners; the Be Here Now campaign was launched; discussions included curriculum, certifications and soft skill needs; instructors were trained on Career Cruising/Unite, grant accountability surveys, and the Be Here Now attendance tracker. Instructors also completed a self-evaluation on the quality of programs of study that are being delivered in their high schools – this self-evaluation will be administered at each round table in an effort to identify areas of strengths, weaknesses and opportunities in their programs.

To support CEANCI's goal of improving communication, Margie talked about the superintendent bi-monthly updates which overview all CEANCI efforts & activities. Superintendent Bloomquist expressed his appreciation for the communication.

Margie also described the growth in the Unite platform. Notably, company profiles grew 11% to 151, career exploration activities 17% nearing 600 opportunities for students, the number of career coaches grew 17% totaling 117. In a comparative analysis of 2015 vs 2016 timeframes, usage has increased for both students and instructors - instructor requests 9 to 24 166% growth, career coach conversations grew from 22 to 117 showing a 431% growth.

BE HERE NOW

After 2 years of research with business community needs, CEANCI has launched the soft skill initiative, **BE HERE NOW – be present, be prepared, be productive**. CEANCI will be providing strategies to increase student awareness of the importance of responsibility including speakers, quotes from partners and an attendance tracking software. Margie demonstrated the attendance tracker to be used by FCS teachers. The program logo was designed by a Jefferson High School student and will be the branding used as we publicize the initiative to the community.

STRATEGIC PLAN PREPARATION

Margie also reminded the superintendents the end of the CEANCI Strategic Plan is approaching and we need to begin the process again. Margie asked the superintendents to take time and look at our intergovernmental agreement and the infrastructure and responsibilities of an EFE as described by the ISBE. December 15th from 9-noon was decided as the meeting date.

ASSISTANT SYSTEM DIRECTOR'S REPORT

Assistant System Director Larry Savard explained the new streamlined registration process along with the tools now available on the CEANCI website for applications and program descriptions. Our recruitment plan is in place with RVC and Educators of Beauty to ensure an easy and smooth registration process.

Larry briefly highlighted 2 counselor forums hosted by CEANCI. The middle school counselors vetted the Career Awareness Team's framework for 6-8 Career Development Model. The goal is ensure students acquire the skills to investigate, employ strategies and understand the relationship between themselves and the world of work. The high school counselor forum was attended by 25 counselors and with the focus of reviewing CEANCI procedures and the 2017/2018 CEANCI Education Programs.

FY 17 ADVANCE NOW COURSE OFFERINGS AND TUITION MATRIX

Matt Gargano and Susan Busenbark from Rock Valley College presented the FY 17 Advance Now Course Offerings and Tuition Matrix. Matt reviewed the new course offerings for FY 17. According to Susan, classrooms and their subsequent room numbers were not ready therefore causing a delay in scheduling times for courses. She also would not be able to guarantee tuition rate and fees as they were stated on the matrix provided. Susan explained she would be attending a construction later that day and was confident she would be able to provide CEANCI with the class times within the next 2 (two) weeks. Tuition would not be available at that time.

Superintendent Bloomquist asked why CEANCI was involved in the Advance Now/RVC process and suggested a possible Intergovernmental Agreement (IGA) be drawn up between the school districts and RVC mirroring the IGA's currently in place with RVC regarding the Running Start program. Julie Morris recommended their school attorneys review the IGA's and Susan Busenbark agreed that RVC attorneys do the same.

Superintendent Bloomquist proposed a special board meeting be held on 12/15/2016 in conjunction with the Strategic Plan Preparation Meeting. The agenda item could be tabled for approval until that date. This was agreed upon by all those present.

ADJOURNMENT

Motion to adjourn made by Julie Morris at 8:40 AM. The motion was seconded by Michael Greenlee.

ALL IN FAVOR

Margie Hartfiel
Recording Secretary

Dr. Lynn Gibson
Board of Governors Secretary