

BOARD OF GOVERNOR MEETING MINUTES

Friday, May 6, 2022

10:30 AM

Regional Office of Education
300 Heart Boulevard
Loves Park, Illinois

Members Present:

Mr. Terrell Yarborough, Harlem
Mr. Nik Butenhoff, Belvidere Representative
Mr. Michael Dugan, Hononegah
Mr. Ed Liegl, Meridian Representative
Mr. Scott Fisher, South Beloit
Dr. Michael Greenlee, North Boone
Ms. Bridget French, Rockford Representative
Dr. John Schwuchow, Winnebago

Ex-Officio Members Present:

Ms. Margie Hartfiel, CEANCI

Guests:

Beth Mead, CEANCI
Janet Zinke, CEANCI
Tabatha Dougherty

At 10:50 AM Mr. Dugan opened the meeting.

ROLL CALL

APPROVAL OF AGENDA

North Boone made a motion to approve the agenda for the meeting. Harlem seconded the motion.

VOICE VOTE - approved

COMMENTS FROM THE COMMUNITY

There were no comments from the community.

APPROVAL OF MEETING MINUTES

North Boone made the motion to approve the minutes for February 3 Special Board Meeting and March 11 Board Meeting, Winnebago seconded the motion.

VOICE VOTE - approved

FINANCIAL REPORT

Margie discussed the current financial status of the CEANCI grants. We have received approximately 85% of total revenue, only outstanding budget items are salary/benefits, end of year field trips,

All grants will be closed on June 30 this year. We are currently working with vendors on any orders that have pieces on backorder so that we have received all equipment within the 90 day encumbrance period after the grants close.

TENTATIVE BUDGET

Margie presented the FY23 Tentative Budget to the Board, a few items of note were:

- CTEI funding will stay the same as FY22, this was just confirmed by ISBE this week.
- Perkins funding is expected to be released today, we expect a 5% increase in Perkins funding, the allocation to region schools will remain the same.
- Rockford asked if CEANCI will apply for the new grant released by ISBE to obtain a college & career readiness position. Margie indicated that there are a few stipulations that need to be addressed with the grant, only EFE's can apply, and the funds can not supplant funding already being used for an employee in this position.
 - Belvidere and Rockford asked for the "draft" information that was given to Margie by Marcy Johnson from ISBE for this grant.

North Boone made a motion to approve the tentative budget for FY23. Winnebago seconded the motion.

ROLL CALL VOTE - approved

APPROVAL OF PAYMENT OF BILLS

Harlem made a motion to approve payment of bills for March 2 – April 15, 2022. North Boone seconded the motion.

ROLL CALL VOTE - approved

NOMINATION OF CEANCI BOARD POSITIONS

Nominations for FY23 CEANCI Governing Board are

- President – Dr. Michael Dugan
- Vice President – Dr. Michael Greenlee
- Secretary – Dr. John Schwuchow

All people nominated have accepted the nomination.

Harlem made a motion to approve the slate of nominations for President, V.P., and Secretary. Rockford seconded the motion.

VOICE VOTE - approved

SYSTEM DIRECTORS REPORT

- a. FY2022 Goals update
 1. Goal #1 = we have met this goal and have hit 50% which is over our target.

2. Goal #2 = we have met this goal, all districts have completed the CLNA so the grant will open without any delays for our region. Margie has a link to the data results if you would like to review them.
 3. Goal #3 = we have met this goal with 71% of region pathways having established technical and employability standards. Additionally we have hosted a State Conference for WBL with 35 EFE Directors, held 2 competitions within FY22, and held 2 Pathways Project events that served 1,938 students at 10 schools.
- b. Grant Administration

The FY23 forms, reports, and reviews have been submitted, the FY23 pathways targets are Manufacturing, Transportation, Health Sciences, & Education. The emerging pathways are Construction, Leisure & Hospitality, and Information Technology. We expect to submit the Region CTE Consolidated Grant by May 31.
 - c. CEANCI Education Programs

Open enrollment is now closed. We have had 47 applicants, up 81% from FY22. Deadline to drop without financial penalty is May 13. South Beloit asked what the tuition rate is for CEP students, the board has approved \$1,083 per student for program tuition, cosmetology tuition is \$2,400 established by FY23 Educator's of Beauty contract.

CTE Consolidated Application

North Boone made the motion to approve the CTE Consolidated Application, Winnebago seconded the motion.

VOICE VOTE – approved

FY23 CEP Billing

Harlem made the motion to approve the FY23 CEP Billing. North Boone seconded the motion.

ROLL CALL VOTE - approved

NEW BUSINESS

No new business

EXECUTIVE SESSION

North Boone made a motion to move into Executive Session, Winnebago seconded the motion.

VOICE VOTE – approved

Minutes transcribed by ROE#4

ACTION ITEMS

Harlem made a motion to approve the FY23 System Director contract for Tabatha Dougherty, North Boone seconded the motion.

ROLL CALL VOTE – approved

Mr. Dugan congratulated Tabatha Dougherty on the new position, we look forward to working with you.

North Boone made a motion to approve the FY23 Community Outreach Coordinator contract, Harlem seconded the motion.

ROLL CALL VOTE – approved

Winnebago made a motion to approve the FY23 Administrative Assistant contract, Hononegah seconded the motion.

ROLL CALL VOTE – approved

ADJOURNMENT

South Beloit made a motion to adjourn the meeting. North Boone seconded the motion.

VOICE VOTE – approved

Meeting was adjourned at 11:40 AM

Respectfully submitted,

Margie Hartfiel
Recording Secretary

Dr. John Schuwchow
Board of Governors Secretary