

**BOARD OF GOVERNOR MEETING MINUTES**

**Friday, May 14, 2021**

8:30 AM

Regional Office of Education  
300 Heart Boulevard  
Loves Park, Illinois

**Members Present:**

Dr. Dan Woestman, Belvidere  
Dr. Julie Morris, Harlem  
Mr. Ed Liegle, Meridian Representative  
Dr. Mike Greenlee, North Boone  
Ms. Bridget French, Rockford Representative  
Dr. John Schwochow, Winnebago  
Ms. Amber Swanson, Byron Representative

**Ex-Officio Members Present:**

Ms. Margie Hartfiel, CEANCI  
Mr. Scott Bloomquist, Regional Office of Education  
Dr. Howard Spearman, Rock Valley College

**Guests:**

Janet Zinke, CEANCI  
Nik Butenhoff, Belvidere  
Michael Flannigan, Harlem

At 8:02 AM Dr. Woestman opened the meeting.

**ROLL CALL**

**APPROVAL OF AGENDA**

Winnebago made a motion to approve the agenda for the meeting. North Boone seconded the motion.

**VOICE VOTE - approved**

**COMMENTS FROM THE COMMUNITY**

There were no comments from the community.

**APPROVAL OF MEETING MINUTES**

North Boone made the motion to approve the minutes for March 12, 2021 Board Meeting. Harlem seconded the motion.

**VOICE VOTE - approved**

## **FINANCIAL REPORT**

Margie advised the board CEANCI received an additional \$91,929 in grant funds from the Regional Grant Learning Recovery (CTEI) increase and the Career Development Grant. In expenses this year, CEANCI has hit our goal of 63% target/ 37% non-target spending. This will continue with the percentages moving toward the ultimate goal of 70% target/30% non-target spending.

Margie is currently working with all schools on the FY22 grant cycle, collecting purchase lists and activity planning. We have been advised that Perkins and CTEI funds will increase next year for an additional 18% in income.

## **APPROVAL OF PAYMENT OF BILLS**

Belvidere made a motion to accept the FY22 tentative budget and approve payment of bills for March, 2 through April 30, 2021. Winnebago seconded the motion.

**ROLL CALL VOTE - approved**

## **NOMINATION OF CEANCI BOARD POSITIONS**

Margie thanked Dr. Woestman for serving as board president for the past two years. CEANCI has benefited from his knowledge, experience, and passion for students and has been appreciative for his leadership. The slate of officers to fill the positions are:

Mr. Michael Dugan, President; Dr. Michael Greenlee, Vice-President; Dr. John Schwuchow, Secretary.

**VOICE VOTE - approved**

Margie also recognized Dr. Julie Morris from Harlem and congratulated her on her upcoming retirement. Thanking her for the years of support for CEANCI, Margie discussed Julie's work as president wished her well on the next stage of her life.

## **SYSTEM DIRECTORS REPORT**

a.

- Two of three system goals have been completed, the third goal involving Instructional Leadership will be complete after the Industry Immersion Boot Camps that will take place next month in June.

b.

- Perkins & CTEI grants will be extended to August 30 and we are spending the additional monies awarded to us by working with the districts on their needs.
- Performance Indicator System Results show the region met 4/8 targets. The System will be required to submit an improvement plan to address the targets not being met.
- Program Quality Review involving the program approval criteria has moved from 2 to 9 criteria approval process. This will be addressed with districts as we work on the FY22 Grant Plans.
- It's time again for the next Comprehensive Local Needs Assessment, Margie does not expect this time to be as time consuming since we have previously completed one. This needs to be complete prior to submitting FY23 grant.

c.

- Open enrollment is closed for CEANCI Education Programs for FY22. Registration numbers are way down as to be expected as we recover from the challenges of this past school year.

d.

- In cooperation with RVC, CEANCI will be offering Dual Credit camps for instructions this June. We have 14 courses that will be offered, and we expect about 30 participants.
- Industry Immersion Camps are scheduled for three weeks in June. These will connect, instructors, counselors, and business partners in three-day events in the pathways of Manufacturing & Trades, Health Sciences, and Transportation & Logistics.

#### **NEW BUSINESS**

No new business

#### **EXECUTIVE SESSION**

Belvidere made a motion to enter executive session, Winnebago seconded the motion.

**VOICE VOTE - approved**

Belvidere made a motion to exit executive session, Winnebago seconded the motion.

**VOICE VOTE - approved**

#### **ACTION ITEMS**

Belvidere made a motion to approve contracts as recommended for the System Director, Community Outreach Coordinator, and Administrative Assistant.

**VOICE VOTE - approved**

Winnebago made motion to accept the resignation of System Director, Margie Hartfiel, effective June 30, 2022. Hononegah seconded the motion.

**ROLL CALL VOTE - approved**

Belvidere made a motion to adjourn the meeting, Winnebago seconded the motion.

**VOICE VOTE - approved**

#### **ADJOURNMENT**

Meeting was adjourned at 9:45 AM

Respectfully submitted,

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Margie Hartfiel  
Recording Secretary

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Dr. Michael Greenlee  
Board of Governors Secretary