Regular Board Meeting
Friday, August 11 2017
Regional Office of Education, 7:30 am

AGENDA

1. CALL TO ORDER by Vice President

2. ROLL CALL

3. Approval of Agenda

4. Comments from the Community

5. Approval of Meeting Minutes

    a. June 13, 2017 Board of Governor's Meeting

6. Nomination of CEANCI Board President

    a. Approve Board President Dr. PJ Caposey

7. System Director's Report
    a. Affirm FY 2018 System Director Goals
    b. Presentation of FY 2018 Tentative Budget
        i. Approve FY 2018 Tentative Budget
    c. Grant Updates
    d. CEANCI Education Programs
        i. Veterinary Technician Program at Rockford Career College
            Presentation, Melissa Stacy, Veterinary Technician Program Chair
        ii. RVC Dual Credit Pathways Project
        iii. Approve Purchase of RVC Welding Courses for Fall 2017

8. New Business
    a. Business and Community Partnerships Funding

9. Executive Session
    a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

10. Action Items
    a. Approve resignation of Assistant System Director
    b. Approve resignation of Administrative Assistant

11. Adjournment

System Director Notes to accompany the August Board of Governor's Meeting Agenda

Agenda Item 1-5.

These are routine items needing no explanation.

Agenda Item 6. Nomination of CEANCI Board President
a. Approve Board President Dr. PJ Caposey

Dr. PJ Caposey has agreed to fill the role of President of the CEANCI Board of Governors for the upcoming school year.

Agenda Item 7. System Director's Report
a. Affirm FY 2018 System Director Goals

In this year before the development of CEANCI's Strategic Plan to be launched in 2018, I have three specific goals that I'd like to address: continue to grow business and community partnerships, support region efforts to develop and implement post-secondary programs of study in region high schools, and increase work based learning opportunities for students.

GOAL	MEASUREMENT
Continue to grow business and community partnerships.	Platform expansion to 3 EFEs
	Review and update 30% of partnership database
	10% increase partners on platform
	25% increase career exploration activities
Develop and implement post-secondary program of study in region high school(s)	100% completion teacher credential review
	Developmental Math and College Math dual credit agreement
	CTE course(s) dual credit agreement
Increase Work-Based Learning opportunities for students	1 WBL event/high school (14)
	10% increase Career Exploration Activity Requests
	10% increase Career Coach Threads
	300 student job shadowing experiences

b. Presentation of FY 2018 Tentative Budget

The FY 2018 budget has been prepared for your perusal. There are two budgets that have been prepared which reflect two revenue scenarios.

Budget A -full funding model federal (Perkins), state (CTEI), local (CFNIL) grant awards allocated to the EFE

> **Revenue**
> *****decrease $134,087 (-8%); actual grant reduction of 2%
> *Administrative Assessment $17,862 - $1.03/student enrolled
> **Expenditures**
> *15% reduction in Administrative costs
> *ptimes*Purchased Services* increase $34,042 purchase of 3-year subscription to Unite platform
> *Instructional Spending* TOTAL $942,050
>   (410) Supplies, (550) Capital Outlay (470) Software (300s) Professional Development
> *Tuition* decrease $104,500 new billing process RVC dual credit
> ******Subgrant* CTEI $131,400
> ******Elementary* allocation $37,000 (required)

Budget B – partial funding model federal (Perkins), 45% state (CTEI), local (CFNIL) grant awards allocated to the EFE – I am recommending a purchasing plan that will be executed in three phases: Phase 1 - Federal funds (Perkins) will flow as usual scheduled for fall purchases; Phase 2 – in January, tied directly to the state voucher payments, State funds (CTEI) will be allocated to the high schools based on the Allocation distribution Budget B; Phase 3 – in March, tied directly to the state voucher payments, flow balance of high school State funds (CTEI) using Allocation distribution Budget A.

> **Revenue**
> *****decrease $554,731 (-32%); actual grant reduction of 31%; CTEI 45%
> *Administrative Assessment $17,862 - $1.03/student enrolled
> **Expenditures**
> *15% reduction in Administrative costs
> *Purchased Services* increase $34,042 purchase of 3-year subscription to Unite platform
> *Instructional Spending* TOTAL $656,000
>   (410) Supplies/Tools, (550) Capital Outlay (470) Software (300s) Professional Development
> *Tuition* decrease $104,500 new billing process RVC dual credit (same as Budget A)
> ******Subgrant* CTEI $0
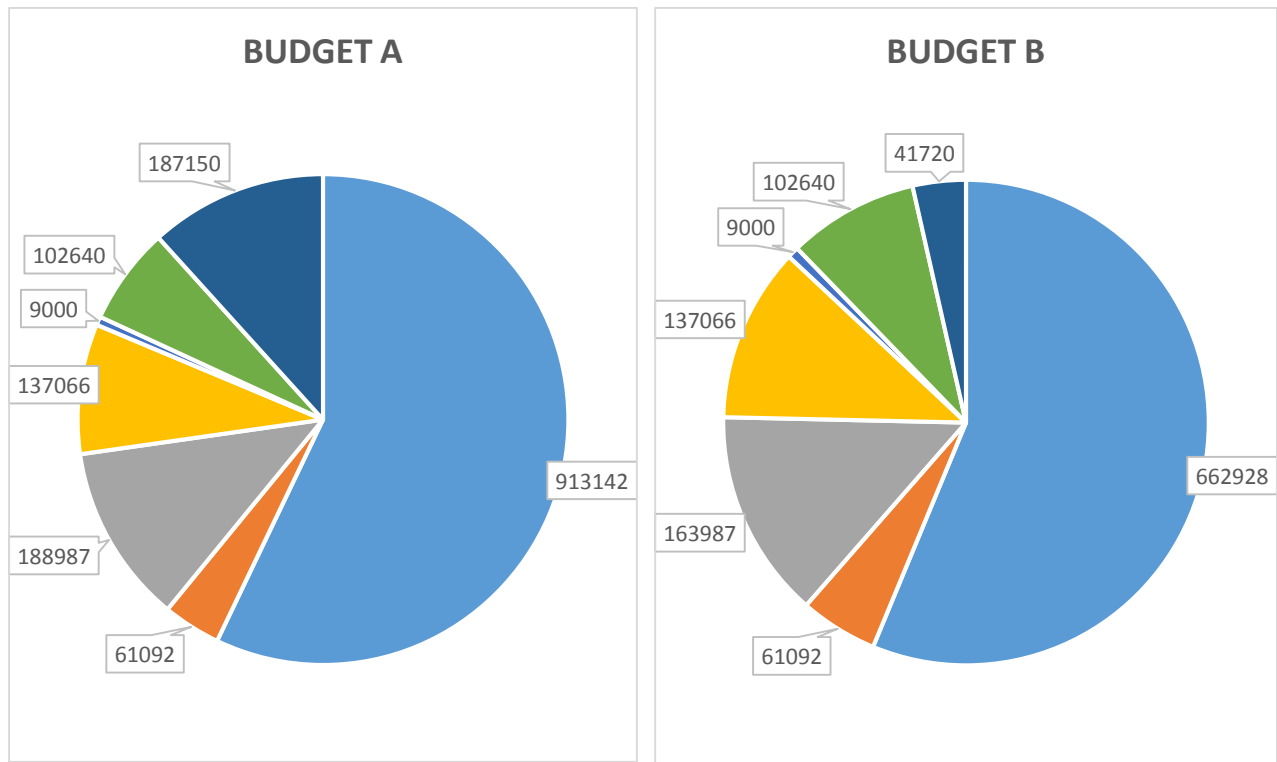> ******Elementary* allocation $37,000 (required)

BUDGET SUMMARY

BUDGET A	BUDGET B
Total District Flow Thru $1,035,203	Total District Flow Thru $608,766
-15% Administrative Expenses	
Grant Administrative Allowance Max $125,725	
Administrative Assessment $1.03/student	
Normal Purchasing Plan	Obligatory Expenses and Partial CTE Programs Spending Plan

TOTAL DISTRICT FLOW THRU

DISTRICT	BUDGET A	BUDGET B
Belvidere	137,893	61,205
Byron	44,703	27,814
Harlem	94359	55,760
Hononegah	175,543	113,619
Meridian	46,022	28,733
North Boone	21,982	12,661
Rockford	460,563	296,840
South Beloit	12,735	7,872
Winnebago	41,404	24,862

EXPENDITURE BY CATEGORY

BUDGET A

- 187150
- 102640
- 9000
- 137066
- 188987
- 61092
- 913142

BUDGET B

- 41720
- 102640
- 9000
- 137066
- 163987
- 61092
- 662928

Legend:
- CTE Programs
- Transfer Payments
- Tuition Payments
- Fiscal Services
- Administrative Services
- Improvement of Instruction
- Career Development

CEANCI
TENTATIVE BUDGET FY 2018

	FY18	FY17
CASH ON HAND	434,000	489,000
	projected	

REVENUE

	BUDGET A	BUDGET B	FY17
Local Sources			
1320 Administrative Fees	17,862	17,862	
1332 Regional Program Tuition	102,640	102,640	207,140
1510 Local Interest	700	700	700
1920 Private Contributions			
1940 Services Provided Other Districts	1,800	1,800	1,800
3299 Sale of Equipment	-	-	2,950
1999 Local-Other Revenue	45,525	45,525	45,525
State Sources			
3220 CTEI Grant	764,807	344,163	750,194
Federal Sources			
4799 Carl Perkins Grant	665,743	665,743	706,993
TOTAL REVENUE SOURCES	1,599,077	1,178,433	1,715,302

EXPENDITURES

1400 INSTRUCTION

	BUDGET A	BUDGET B	FY17
310 Student - Professional/Technical Services	22,300	21,300	18,600
332 Student Travel	3,010	3,010	14,000
333 Student Food	250	250	
410 Instructional Supplies/Tools	205,377	155,000	214,109
470 Instructional Software	188,525	146,285	224,090
550 Instructional Equipment	493,680	337,083	528,485
TOTAL INSTRUCTION	**913,142**	**662,928**	**999,284**

2120 CAREER EDUCATION

	BUDGET A	BUDGET B	FY17
310 Professional/Technical Services	52,492	52,492	18,450
314 Other Professional/Technical Services	-	-	1,500
333 Food Related Expenses	1,150	1,150	2,000
340 Communications	1,000	1,000	3,000
360 Printing	3,500	3,500	4,000
410 Supplies	2,950	2,950	1,500
550 Equipment	-	-	
TOTAL CAREER EDUCATION	**61,092**	**61,092**	**30,450**

CEANCI				
TENTATIVE BUDGET FY 2018				
		BUDGET A	**BUDGET B**	**FY17**
2210	**INSTRUCTIONAL SUPPORT**			
100	Curriculum Coordinator	56,850	56,850	55,517
110	Regional Program Director	-	-	53,100
115	Community Outreach Coordinator	44,560	44,560	43,260
211	TRS	330	330	325
212	IMRF	3,756	3,756	6,840
213	FICA	2,763	2,763	6,000
214	Medicare	1,470	1,470	2,225
220	T.H.I.S.	500	500	470
221	Life Insurance	141	140	250
222	Medical Insurance	13,518	13,519	21,075
223	Dental Insurance	546	546	900
232	SUTA	593	593	1,360
310	Professional/Technical Services	27,700	18,200	16,600
314	Other Professional/Technical Services	-	-	5,500
332	Teacher Travel	27,250	14,250	11,000
333	Food Related Expenses	8,000	5,500	4,450
340	Communications			
380	Workman's Compensation	660	659	1,290
410	Supplies	350	350	750
	TOTAL INSTRUCTIONAL SUPPORT	**188,987**	**163,987**	**230,912**
2330	**GENERAL ADMINISTRATION**			
100	System Director	56,850	56,850	55,517
110	Assistant Director	-	-	5,900
115	Administrative Assistant	25,760	25,760	
211	TRS	330	330	325
212	IMRF	2,171	2,172	420
213	FICA	1,597	1,597	365
214	Medicare	1,198	1,198	895
220	T.H.I.S.	500	500	470
221	Life Insurance	141	140	60
222	Health Insurance	13,518	13,518	5,275
223	Dental Insurance	546	546	225
232	SUTA	593	593	345
310	Professional/Technical Services	6,700	6,700	6,600
317	Financial Services	10,000	10,000	10,750
320	Repair & Maintenance	4,825	4,825	4,000
325	Rental	5,000	5,000	5,000
332	Administrative Travel	2,000	2,000	4,000
333	Food Related Expenses	300	300	950
340	Communications	1,400	1,400	1,560
350	Advertising	850	850	750
380	Workman's Compensation	537	537	680
410	Office Supplies	750	750	1,950
470	Office Software	-	-	
550	Office Equipment	-	-	1,500
640	Due & Fees	1,500	1,500	1,500
	TOTAL GENERAL ADMINISTRATION	**137,066**	**137,066**	**109,037**

CEANCI			
TENTATIVE BUDGET FY 2018			
	BUDGET A	**BUDGET B**	**FY17**
2520 FISCAL SERVICES			
310 Professional/Technical Services	9,000	9,000	7,950
TOTAL FISCAL SERVICES	**9,000**	**9,000**	**7,950**
4240 PAYMENTS FOR CTE PROGRAMS TUITION			
660 CTE Programs Tuition Flow Thru	102,640	102,640	207,140
TOTAL PAYMENTS FOR CTE PROGRAMS	**102,640**	**102,640**	**207,140**
4340 PAYMENTS FOR CTE PROGRAMS TRANSFERS			
310 District Substitute Flow Thru	162,400	19,000	12,000
332 District Travel Flow Thru	24,750	22,720	6,000
662 Sub Grant Flow Thru			112,529
TOTAL PAYMENT TRANSFERS	**187,150**	**41,720**	**130,529**
TOTAL EXPENDITURES	**1,599,077**	**1,178,433**	**1,715,302**

PROJECTED FY17-18 ADMINISTRATIVE ASSESSMENT *OPTION A & B BUDGET

DISTRICT	ENROLLMENT	% TOTAL	TOTAL
BELVIDERE	2884	17%	2,969
BYRON	472	3%	486
HARLEM	2170	13%	2,234
HONONEGAH	2110	12%	2,172
N BOONE	542	3%	558
ROCKFORD	7839	45%	8,070
S BELOIT	295	2%	304
STILLMAN VALLEY	582	3%	599
WINNEBAGO	456	3%	469
TOTAL	**17,350**		**$ 17,862**

PER STUDENT CHARGE $ 1.03

ADMINISTRATIVE COSTS 17-18	FY18 TOTAL ADMIN EXPENSES	FY17 TOTAL ADMIN EXPENSES	ADMIN 20%	FY18 GRANT ALLOWANCE	FY18 LOCAL FUNDS
FINANCIAL					
FINANCIAL SERVICES (ANNUAL AUDIT)	10,000	10,750	2,000	1,313	8,687
FISCAL AGENT	9,000	7,950	1,800	-	9,000
STAFF SALARY AND BENEFITS			-		-
DIRECTOR SALARY AND BENEFITS	127,613	124,852	25,523	127,613	-
PROGRAM DIRECTOR SALARY AND BENEFITS	-	76,414	-		-
SECRETARY SALARY AND BENEFITS	39,935	-	7,987	39,935	-
			-		-
OFFICE ADMINISTRATION			-		-
PROFESSIONAL/TECHNICAL SERVICES	6,700	6,600	1,340	6,700	-
REPAIR & MAINTENANCE	4,825	4,000	965	3,900	925
RENTAL	5,000	5,000	1,000	5,000	-
ADMIN TRAVEL	2,000	4,000	400	2,000	
FOOD RELATED	300	950	60	300	-
COMMUNICATION	1,400	1,560	280	1,400	-
ADVERTISING	850	750	170	850	-
SUPPLIES	750	1,950	150	500	250
SOFTWARE	-		-	-	-
EQUIPMENT	-	1,500	-	-	-
DUES AND FEES	1,500	1,500	300	-	1,500
TOTAL ADMINISTRATIVE COSTS	209,873	247,776	41,975	189,511	20,362
LESS OTHER LOCAL REVENUE			2,500		2,500
ADMINISTRATIVE ASSESSMENT			39,475		17,862

EFE 150 ALLOCATIONS FY2018 OPTION A BUDGET

FEDERAL *Carl Perkins* $ 515,000

STATE *CTEI*
high school $ 427,050
subgrants $ 131,400
K-8 $ 37,000

DISTRICT	PERKINS			CTEI			FY18 TOTAL DISTRICT ALLOCATION	FY18 TOTAL HIGH SCHOOL ALLOCATION	FY17 TOTAL DISTRICT ALLOCATION	FY17 TOTAL HIGH SCHOOL ALLOCATION
	High School	Funding Factor	Grant Award	High School	Grant Award	Sub Grant				
BELVIDERE	Belvidere	4.7%	24,205	Belvidere	20,071	50,000		44,276		43,763
	Belvidere North	4.6%	23,845	Belvidere North	19,772		137,893	43,617	105,645	44,735
BYRON	Byron	4.2%	21,836	Byron	18,107	4,760	44,703	39,943	49,122	43,763
HARLEM	Harlem	8.5%	43,775	Harlem	36,299	14,285	94,359	80,074	126,067	108,920
HONONEGAH	Hononegah	17.3%	89,198	Hononegah	73,965	12,380	175,543	163,163	175,367	161,435
MERIDIAN	Stillman Valley	4.4%	22,557	Stillman Valley	18,705	4,760	46,022	41,262	48,149	42,790
NORTH BOONE	North Boone	1.9%	9,940	North Boone	8,242	3,800	21,982	18,182	22,765	18,478
ROCKFORD	Auburn	9.2%	47,329	Auburn	39,246			86,574		100,168
	East	10.1%	51,809	East	42,961			94,770		81,690
	Guilford	10.3%	53,045	Guilford	43,986	34,285		97,031		87,525
	Roosevelt	2.2%	11,330	Roosevelt	9,395			20,725		2,334
	Jefferson	13.5%	69,525	Jefferson	57,652		460,563	127,177	460,262	147,820
SOUTH BELOIT	South Beloit	1.2%	6,180	South Beloit	5,125	1,430	12,735	11,305	11,868	9,725
WINNEBAGO	Winnebago	3.8%	19,519	Winnebago	16,185	5,700	41,404	35,704	45,330	38,900
CEANCI		4.0%	20,600		17,647	0	38,247	38,247	38,900	38,900
		100%				TOTALS	1,073,450	942,050	1,083,475	970,946

EFE 150 ALLOCATIONS FY2018 OPTION B BUDGET

FEDERAL   *Carl Perkins* $ 515,000

STATE   *CTEI*
high school $ 141,000
subgrants
K-8 $ 37,000

DISTRICT	PERKINS			CTEI			FY18 TOTAL DISTRICT ALLOCATION	FY18 TOTAL HIGH SCHOOL ALLOCATION	FY17 TOTAL DISTRICT ALLOCATION	FY17 TOTAL HIGH SCHOOL ALLOCATION
	High School	Funding Factor	Grant Award	High School	Grant Award	Sub Grant				
BELVIDERE	Belvidere	4.7%	24,205	Belvidere	6,627	0		30,832		43,763
	Belvidere North	4.6%	23,845	Belvidere North	6,528		61,205	30,373	105,645	44,735
BYRON	Byron	4.2%	21,836	Byron	5,978	0	27,814	27,814	49,122	43,763
HARLEM	Harlem	8.5%	43,775	Harlem	11,985	0	55,760	55,760	126,067	108,920
HONONEGAH	Hononegah	17.3%	89,198	Hononegah	24,421	0	113,619	113,619	175,367	161,435
MERIDIAN	Stillman Valley	4.4%	22,557	Stillman Valley	6,176	0	28,733	28,733	48,149	42,790
NORTH BOONE	North Boone	1.9%	9,940	North Boone	2,721	0	12,661	12,661	22,765	18,478
ROCKFORD	Auburn	9.2%	47,329	Auburn	12,958			60,286		100,168
	East	10.1%	51,809	East	14,185			65,994		81,690
	Guilford	10.3%	53,045	Guilford	14,523	0		67,568		87,525
	Roosevelt	2.2%	11,330	Roosevelt	3,102			14,432		2,334
	Jefferson	13.5%	69,525	Jefferson	19,035		296,840	88,560	460,262	147,820
SOUTH BELOIT	South Beloit	1.2%	6,180	South Beloit	1,692	0	7,872	7,872	11,868	9,725
WINNEBAGO	Winnebago	3.8%	19,519	Winnebago	5,344	0	24,862	24,862	45,330	38,900
CEANCI		4.0%	20,600		6,034	0	26,634	26,634	38,900	38,900
100%						**TOTALS**	**656,000**	**656,000**	**1,083,475**	**970,946**

c. Grant Updates

*FY 2017 PERKINS – grant extension August 31, 2017; REVENUE $703,361 EXPENSES $704,065; remaining funds to be used to absorb payroll expenses

*FY 2017 CTEI – grant extension December 31, 2017; REVENUE $395,000 EXPENSES $432,685; based on voucher payment-remaining funds to be used to cover deficit and district subgrants

*FY 2018 Grants - 59 individual grants – Business (20) Family and Consumer Science (12), Industrial Technology (21), Agriculture (3), Health (3); 47/59 second grant reviews are complete; see table for breakout by high school; Perkins and CTEI region grants were submitted for approval in mid-July, waiting on first review; details of grant activities has been provided in the Summer Superintendent Update.

My vision as System Director of CEANCI is to focus on the development and implementation of Quality Programs of Study utilizing the ACTE framework. In response to the POS evaluation results provided by our region CTE instructors, I have integrated grant activities to these ends. Of the eleven quality components – I am specifically targeting Business and Community Partnerships, Prepared and Effective Staff, Sequencing and Articulation, Work-Based Learning and Career Development. To demonstrate alignment to the ACTE Quality CTE Programs of Study framework, I've created a reference table which defines the quality component, tactics, activities and benchmarks for this school year.

*CFNIL Grant – end of first year in 2-year grant cycle, progress report due September 1, 2017; anticipating $45,525 for second year of grant to supplement initiative to provide opportunities for students to earn industry-recognized credentials in September at completion of progress report.

FY18 CEANCI REGION GRANT PLANS

	REGION	AUBURN	BELVIDERE	BELVIDERE NORTH	BYRON	EAST	GUILFORD	HARLEM	HONONEGAH	JEFFERSON	NORTH BOONE	ROOSEVELT	SOUTH BELOIT	STILLMAN VALLEY	WINNEBAGO
BUSINESS	20														
Administrative Assistant			2		1	2	2			2	1	2		1	1
Accounting															
Web Development								2							
Entrepreneurship		2		2				2	2						
Graphic Arts		2					2	2	2			2			
Sales, Distribution & Marketing															
Media & TV Broadcasting															
Computer Systems & Networking								2							
FAMILY	12														
Food, Nutrition and Wellness			2	2	1			2	2						1
Child Care Provider		2		2		2		2		2		2			
Textiles and Apparel Marketing															
INDUSTRIAL TECHNOLOGY	21														
Automotive Technology		2	2	2	1			2	2	2					
Engineering Technology						2	2		2	2					
Construction Trades						2	2								
Machine Tool Technology										2					1
Drafting and Design Technology				2	1					2			1		
Welding															
Millwork		2								2					
AGRICULTURE	3														
General				2	1									1	
HEALTH	3														
General/C.N.A.		D				D	D								
SCHOOL PLAN TOTALS	59	6	3	6	5	5	5	6	5	8	1	3	1	2	3
FALL SIGNATURES	0														
ADMIN/IT PURCHASE LIST	0														
SPRING SIGNATURES	0														

KEY:		
	1	FIRST REVIEW COMPLETE
	2	SECOND REVIEW COMPLETE
	F	FINAL GRANT HAS BEEN APPROVED

Quality CTE Programs of Study Goals

QUALITY COMPONENT	TACTIC	ACTIVITY/INITIATIVES	BENCHMARK
4.0 Prepared and Effective Program Staff	4.2 CTE educators maintain up-to-date knowledge and skills across all aspects of industry and have appropriate industry-relevant credentials.	Soft Skill Professional Development; Adobe Workshop; OSHA Workshop; Literacy Workshop; Leadership Professional Development	20% CTE instructor participation
1.0 Standards Aligned and Integrated Curriculum	1.4 The curriculum incorporates employability skills that help students succeed in the workplace	Be Here Now	50% CTE instructor/high school participation; 1 business partner engagement/high school in alignment with BHN initiative (14)
2.0 Sequencing and Articulation	2.1 The CTE POS includes a sequence of courses and/or competencies across secondary and postsecondary education that incorporates technical and academic knowledge and skills.	RVC Dual Credit Collaboration	pilot CTE dual credit POS at high school; region high school teacher credential review; developmental math/college math courses offered; CTE dual credit agreement
	2.7 The POS is coordinated with broader career pathways systems, as defined in WIOA, such as through the development of stackable credentials, where appropriate and available.	Talent Pipeline Management, Manufacturing Day	90% targeted participation in Manufacturing Day; pipeline established transition plan for high school students to industry
8.0 Business and Community Partnerships	8.1 The POS has a formalized, structured approach to facilitating partnerships, such as advisory board or sector partnerships	Graphic Communications, Entrepreneur, Welding, Automotive Techology, Agriculture, Engineering Advisory Boards	Advisories meet 2 times annually; establish and achieve goals for each Advisory
	Partners support programs in tangible ways, such as through investing funds, providing in-kind support, assistance raising external funds, promotion of the program, and/or serve as mentors/judges.	Career Exploration Activities	300 students job shadowing experiences; 10% increase Career Coach threads; Career Awareness events System (2) and school hosted (8)
9.0 Career Development	9.1 Comprehensive career development is delivered in a coordinated sequence both before students enter into the program of study and as they progress throughout to promote and support the career decision-making and planning of all students.	Harlem Middle School Pilot	7/8 grade standards aligned to ASCA Career Development Standards; 100% student grade level career awareness event; 90% completion grade level individualized career portfolio; 50% participation middle school Career on Wheels
11.0 Work Based Learning	11.2 Work--based learning is aligned to program of study curriculum and develops and reinforces technical, academic and employability knowledge and skills.	WBL Events	1 WBL event/high school (14)

d. CEANCI Education Programs

i. Veterinary Technician, Associates of Science, Rockford Career College

I have invited Melissa Stacy, Veterinary Technician Program Chair at Rockford Career College, to join us and share information about the college's Vet Tech Program. As mentioned in my Summer Superintendent notes, I've met several times with their staff in an effort to expand CEANCI Education Program options for region high school students. My interest in their Vet Tech program stems from the programs AVMA accreditation, the opportunity to work toward an Associate's Degree which will transfer to four year university, 90% passage rate of the VTNE well above national averages (68%), 100% job placement rate upon graduation, no duplication of region high school program offerings.

ii. RVC Dual Credit Pathways Project

The work for the DCPP initiative is well underway. The pathways committee has met several times over the course of the summer. The teacher credential committee has yet to meet as a committee; Sharon and I have been researching in an effort to create a credential model that will streamline the process. I will need to have a contact for your district to serve on this committee by August 18; our first committee meeting will be in September.

iii. Approve Purchase of Welding Courses for Fall

Courses that are submitted for the Fall 2017 will be calculated based on the enrolled students. Cost of the enrolled student includes tuition and fees per student. There are 8 students enrolled in WLD 100 and WLD 153 for the Fall semester; course sections have been scheduled to align with high school schedules and will not be dropped based on enrollment. Welding Program semester cost is $998/student. I recommend to approve the purchase of the welding courses for Fall 2017.

Courses that are submitted for the Spring 2018 will be calculated based on the cost of instruction. Cost of instruction includes tuition and all fees that would be collected for a fully enrolled course to the enrollment capacity. A written agreement to be signed by the CEANCI Board, and a time by which the amount will be due will be provided to the Board in September. There are two programs that have potential for Spring 2018 – welding and health occupations. We are currently working to get confirmation to reach the course enrollment capacity. I will have a recommendation for the Board in September.

Agenda Item 8. New Business

a. Business and Community Partnerships Funding

I've begun discussion with CareerTEC and JoDaviess County EFE System Directors about the development of a Business and Community Partnership grant to be submitted to the CFNIL for the upcoming grant cycle this fall. We are looking at a $318,000 total grant award over the course of a 3-year cycle; the purpose of the grant would be to support stakeholder engagement and the costs

associated with providing those type of opportunities for the region. Detail of expenses would include partial funding for Career Cruising, Unite subscription, staff, travel, marketing, and costs associated with networking events. I've created an expenditure analysis for your perusal. Note these items are all currently being funded by our current revenue flow with the exception of Marketing expenses which are not an allowable use of grant funds. This translates into more money flowing to the high schools and another source to cover System Administrative Expenses.

I'm also encouraged by the work of Career Cruising to integrate their eleven deployments all across the state of Illinois. I've included a map of the state which demonstrates the other platforms that exist in the state; an informational document that spells out how this database integration will impact the Unite deployment is provided.
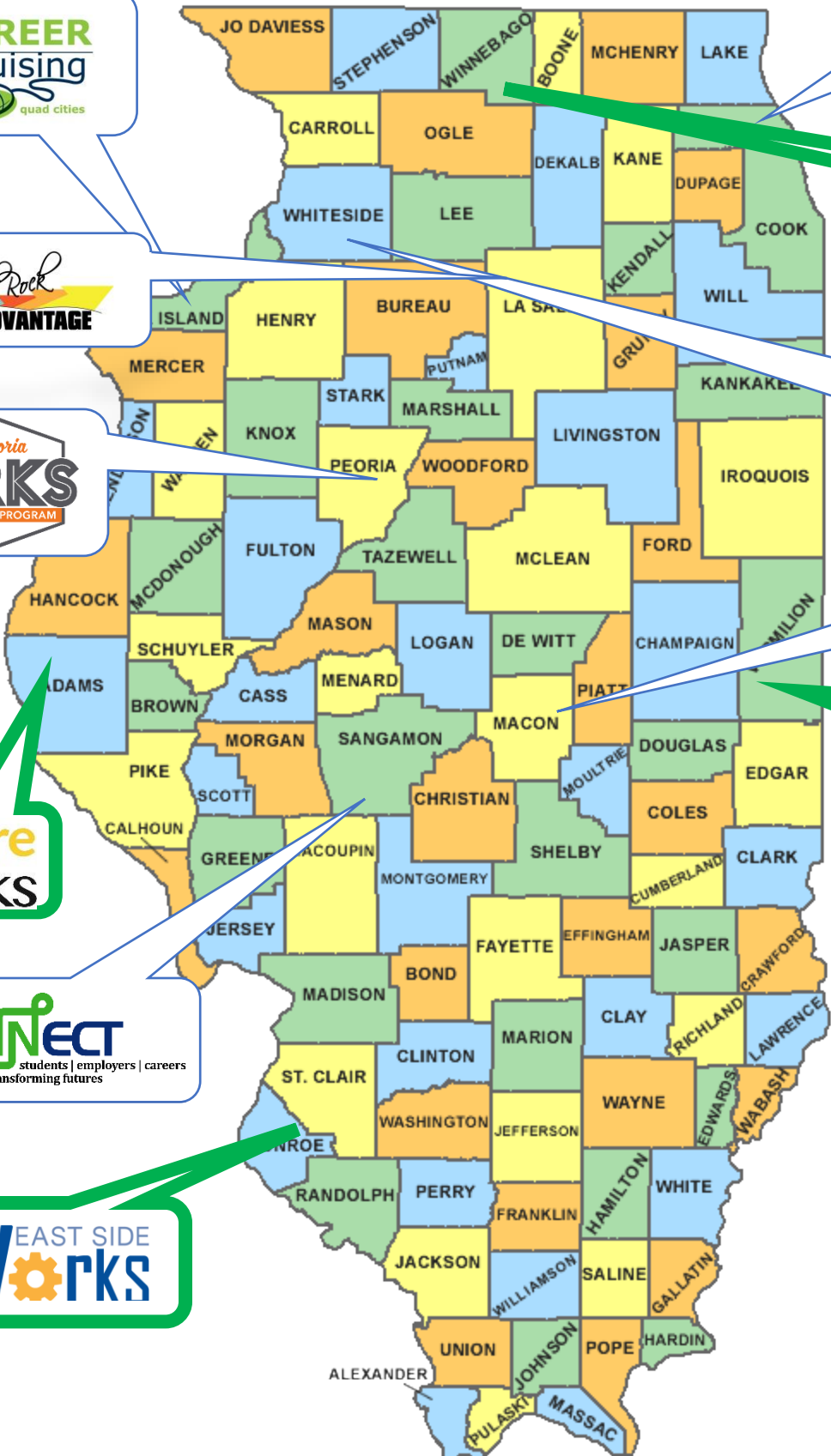
Where Education Meets Industry CFNIL Grant Proposal

	CFNIL	TOTAL	EFE		EFE BREAKOUT
UNITE subscription	30,000	61,700	31,700	CC subscriptions	CEANCI 20,000; CareerTEC 3,700, JoDav 8,000
	10,000	38,000	28,000	Career TEC Coord	
Personnel Support	37,000	67,000	30,000	CEANCI Coord/AA	
	22,000	30,000	8,000	JoDav Coord	
Travel Expenses	1,500	3,000	1,500	Travel Expenses	1,000/EFE
Marketing Expenses	15,000	15,000			5,000/EFE
		5,000	5,000	Chamber Memberships	
		2,100	2,100	Networking Events	Food 500/EFE; Facility 200/EFE
YEAR 1	115,500	221,800	106,300		
				TOTAL EFE ALLOCATION	CEANCI 69,500; CareerTEC 17,000; JoDav 29,000

	CFNIL	TOTAL	EFE		EFE BREAKOUT
CC Subscriptions	15,850	31,700	15,850	CC subscriptions	CEANCI 20,000; CareerTEC 3,700, JoDav 7,200
	10,000	38,000	28,000	Career TEC Coord	
Personnel Support	37,000	67,000	30,000	CEANCI Coord/AA	
	22,000	30,000	8,000	JoDav Coord	
Travel Expenses	1,500	3,000	1,500	Travel Expenses	1,000/EFE
Marketing Expenses	15,000	15,000			5,000/EFE
		5,000	5,000	Chamber Memberships	
		2,100	2,100	Networking Events	Food 500/EFE; Facility 200/EFE
YEAR 2	101,350	191,800	90,450		
				TOTAL EFE ALLOCATION	CEANCI 52,500; CareerTEC 17,350; JoDav 31,500

	CFNIL	TOTAL	EFE		EFE BREAKOUT
CC Subscriptions	15,850	31,700	15,850	CC subscriptions	CEANCI 20,000; CareerTEC 3,700, JoDav 7,200
	10,000	38,000	28,000	Career TEC Coord	
Personnel Support	37,000	67,000	30,000	CEANCI Coord/AA	
	22,000	30,000	8,000	JoDav Coord	
Travel Expenses	1,500	3,000	1,500	Travel Expenses	1,000/EFE
Marketing Expenses	15,000	15,000			5,000/EFE
		5,000	5,000	Chamber Memberships	
		2,100	2,100	Networking Events	Food 500/EFE; Facility 200/EFE
YEAR 3	101,350	191,800	90,450		
				TOTAL EFE ALLOCATION	CEANCI 52,500; CareerTEC 17,350; JoDav 31,500

CAREER cruising quad cities

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unite!

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INSPIRED FUTURES

CAREER NETWORK CNVC VERMILION COUNTY

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EAST SIDE WORKS

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WINNEBAGO
BOONE
MCHENRY
LAKE
CARROLL
OGLE
DEKALB
KANE
DUPAGE
COOK
WHITESIDE
LEE
KENDALL
WILL
ISLAND
HENRY
BUREAU
LA SALLE
GRUNDY
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MERCER
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Career Cruising

Inspire: Database Integration for Illinois

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1 **What data will be integrated?** All career coach discussion boards, company profiles, and work-based learning activities.

2 **Is there a cost for integrating?** No. This comes at no cost for the Inspire administrators.

3 **Will I see sponsors from other deployments?** No. The sponsors section will remain deployment specific.

4 **How will I know who to follow up with?** In Network Admin you will see the pending discussion board posts and name of corresponding coach/coaches and name of the Inspire deployment where those particular coaches are based out of. The work-based learning activity requests will display the same information.

5 **What if a particular company/coach doesn't want to display outside of my deployment?** All companies and coaches will be visible across all deployments you are integrated with. However, we will only display the companies and activities that are within 50 miles of that student's school. The student will have the option to expand the distance and view the full list.

6 **When will I be able to integrate with another deployment?** We are rolling this out in phases, starting with the discussion boards in the fall and adding the company profiles and work-based learning activities afterwards.

7 **Do I have to integrate, if so, when?** No. You don't have to integrated but we strongly believe that your businesses and students have much to gain from being data integrated across multiple deployments. The number of discussion boards, activities, and companies will be much higher for your students. You can choose to integrate at your convenience.

For more information, please contact the Inspire team at
inspireteam@careercruising.com

8 **Can I remove my deployment from another integration?** No. Once you decide to integrate we have no mechanism to reverse it.

9 **How will I know my students are safe?** Most Inspire administrators are using Backgroundchecks.com to clear their volunteers. However, we encourage that administrators talk to one another to make sure their processes are aligned prior to integrating. Every deployment is required to conduct background checks but not everyone uses the same provider or has the same level of scrutiny.

10 **Is everyone integrating?** No. While we think that state-wide integration will bring many benefits to students and businesses, the decision to integrate lies solely with the Inspire administrators.

11 **Will my coaches need a new background check?** No. If your coach is approved he/she will not require a new background check. The management of coaches and background checks will continue to be done by the Inspire administrators. You will only see your own coach's confidential information.

12 **How will this affect the monthly metric reports?** The reports will continue to show you data for your own students. However, you will be able to see all companies and discussion boards that are in your integrated database. The usage itself will remain deployment specific.

For more information, please contact the Inspire team at
inspireteam@careercruising.com